

**Lost/ Destroyed Check Affidavit**

I certify that fiscal year 20\_\_\_\_-\_\_\_\_ Fund check number \_\_\_\_\_, dated \_\_\_\_\_, in the amount of \$\_\_\_\_\_, has been lost or destroyed and I respectfully request that a new check be issued to pay the debt. I further certify that if the original check is located, myself or my company will not cash the check, but will send it back to the school.

Signed \_\_\_\_\_

Title \_\_\_\_\_

Company \_\_\_\_\_

\_\_\_\_\_

Subscribed and sworn before me this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

(SEAL)

\_\_\_\_\_  
Notary Public